



Seasonal Market Manager

Green City Market (GCM), a nationally recognized farmers market and local food advocate, seeks two Seasonal Market Managers, one for each market location at Lincoln Park and West Loop.

About Green City Market

Green City Market is paving a new path for the local food economy in the Midwest by deepening our support for small family farmers, educating consumers and the next generation of eaters, and increasing access to local, healthy, sustainable food. Learn more about our history and our future at www.greencitymarket.org.

Responsibilities

The Seasonal Market Manager oversees the daily operations of Green City Market's Lincoln Park or West Loop Farmers Market. The position will be hired by the Operations Department and report to the Operations Manager.

- Manage on site operations on market days, including set up, clean up, parking, security, farmer/vendor management, and customer service
- Assist GCM administrative staff on site at market as needed to include operations, programs, and development support
- Facilitate a positive market experience for vendors and shoppers
- Monitor and uphold market rules and regulations, as well as any regulations put forth by federal, regional, state, city and local governments
- Ensure all equipment is kept organized, available and inventoried throughout the season
- Serve as the key liaison between the Green City Market's vendors and the GCM Administrative Office

Applicant Profile

A successful applicant will:

- Demonstrate a deep conviction to Green City Market's mission and vision as well as a commitment to diversity, equity, and inclusiveness
- Communicate a commitment to Midwestern agriculture, sustainability, and farmer support
- Is able and willing to work in an outdoor environment in adverse weather conditions and will commit to working the full outdoor season
- Has the ability to lift 50 pounds
- Has a valid driver's license and is able to drive a cargo van
- Is able to count money and do basic math in a busy environment
- Be a collaborative and communicative team member
- Continually promote and achieve high standards of quality at work, apply attention to detail to the execution of all projects and constantly look for problems to solve and ways to improve
- Possess excellent interpersonal skills and the ability to interact with a diverse group of people, including fellow staff members, market vendors, donors, and other key stakeholders
- Exhibit integrity, discretion, and professional maturity to effectively handle conflict
- Have technology proficiencies (Google Suite)



- Candidates with Polish, Russian and/or Spanish language proficiency are highly encouraged to apply
- Access to reliable transportation and/or vehicle, as well as a valid drivers licence and current First Aid/CPR Certification preferred
- The successful candidate will be required to obtain a ServSafe and Summer Sanitation certification

Work Environment

The Seasonal Market Manager will primarily work outdoors at the market with 50+ vendors. Our market operations are essential and are conducted in-person and in all weather types: rain, snow, or shine! This position will require occasional administrative work in our office and/or remote.

Schedule

This position will work seasonal and part-time between April-November with market hours on Wednesdays and Saturdays between 4:30am - 2:30pm, and will have flexible office hours at the GCM office and/or remote work at home. The Seasonal Market Manager will be expected to work all Wednesdays and Saturdays for the duration of the market season.

Compensation

This position is part-time, seasonal and will be compensated \$18/hour. Seasonal Market Managers are eligible to earn a bonus at the end of the season based on performance and attendance.

Anticipated Hiring Process

The hiring process will include an online application and one panel-style interview. For the safety of our candidates and team, interviews are being conducted virtually through the Covid-19 pandemic. The anticipated start date for this position is March 21, 2022. The first market of the season in Lincoln Park is on Saturday, April 2, 2022.

To Apply

Applicants should complete a brief application online here. The application includes a short series of questions, including a file upload for your resume. Questions regarding the position may be sent to operations@greencitymarket.org. No phone calls or dropins, please.

Green City Market is an equal opportunity employer. Green City Market does not discriminate on the grounds of race, color, religion, sex, marital status, national origin, age, disability, veteran's status, sexual orientation or any other protected status.