



Seasonal Market Assistant

Green City Market (GCM), a nationally recognized farmers market and local food advocate, seeks Seasonal Market Assistants for its West Loop and Lincoln Park locations.

About Green City Market

Green City Market is paving a new path for the local food economy in the Midwest by deepening our support for small family farmers, educating consumers and the next generation of eaters, and increasing access to local, healthy, sustainable food. Learn more about our history and our future at www.greencitymarket.org.

Responsibilities

The Seasonal Market Operations Assistant supports the daily operations of Green City Market's Farmers Market. The position will be hired by the Operations Department and report to the Operations Manager.

- Support on site operations on market days, including set up, clean up, parking, security, farmer/vendor support, and customer service
- Assist GCM administrative staff on site at market as needed to include operations, programs, and development support
- Facilitate a positive market experience for vendors and shoppers
- Monitor and uphold market rules and regulations, as well as any regulations put forth by federal, regional, state, city and local governments
- Ensure all equipment is kept organized, available and inventoried throughout the season

Applicant Profile

A successful applicant will:

- Demonstrate a deep conviction to Green City Market's mission and vision as well as a commitment to diversity, equity, and inclusiveness
- Communicate a commitment to Midwestern agriculture, sustainability, and farmer support
- Is able and willing to work in an outdoor environment in adverse weather conditions and will commit to working the full outdoor season
- Has the ability to lift 50 pounds
- Be a collaborative and communicative team member
- Continually promote and achieve high standards of quality at work, apply attention to detail to the execution of all projects and constantly look for problems to solve and ways to improve
- Possess excellent interpersonal skills and the ability to interact with a diverse group of people, including fellow staff members, market vendors, donors, and other key stakeholders
- Exhibit integrity, discretion, and professional maturity to effectively handle conflict
- Have technology proficiencies (PCs, Google Suite)
- Candidates with Spanish language proficiency are highly encouraged to apply
- Access to a vehicle and a valid drivers licence as well as current First Aid/CPR Certification preferred
- Ability to travel throughout the city to GCM's program sites and administrative offices as needed



Work Environment

The Seasonal Market Assistant will work outdoors at the market. Our market operations are essential and are conducted in-person and in all weather types: rain, snow, or shine!

Schedule

This position will work seasonal and part-time between April-November with market hours on Wednesdays and/or Saturdays between 4:45am - 2:30pm. The Seasonal Market Assistant will be expected to work all contracted market days for the duration of the market season.

Compensation

This position is part-time, seasonal and will be compensated \$15/hour.

Anticipated Hiring Process

The hiring process will include a brief online application and one panel-style interview. For the safety of our candidates and team, interviews are being conducted virtually through the Covid-19 pandemic. The anticipated start date for this position at Lincoln Park is on April 2, 2022 and at West Loop is on May 7, 2022.

To Apply

Applicants should complete a brief application online here. The application includes a short series of questions, including a file upload for your resume. Questions regarding this position may email operations@greencitymarket.org. No phone calls or dropins, please.

Green City Market is an equal opportunity employer. Green City Market does not discriminate on the grounds of race, color, religion, sex, marital status, national origin, age, disability, veteran's status, sexual orientation or any other protected status.