



## **Farmers Market Staff Job Description**

Looking for staff members with consistent availability May-October on one or more of these days:  
Wednesdays, Saturdays and Sundays. Having your own vehicle is preferred but not required.  
Email [logistics@mintcreekfarm.com](mailto:logistics@mintcreekfarm.com)

### **GENERAL RESPONSIBILITIES:**

- Learn about our farming practices enough to be able to explain them to customers
- Be able to recommend how to prepare a minimum of 1-2 meat cuts from each farm animal
- Keep abreast with our CSA Share program options and events happening at the farm

### **LOAD IN AT WAREHOUSE:**

- Pack and sort egg inventory from walk in and meat inventory from from labeled freezer(z) into coolers
- Grab ice/ice-packs, tent, table, signage, supplies and petty cash

### **AT MARKET:**

- Set up market booth with tent, table, meat and egg coolers and signage before market start time
- Display eggs, honey, bone-broth, and brochures
- Make sure chalkboard sign reflects your inventory for that day
- Ring up all sales using tablet provided in Square app
- Keep market cash sales and tablet on your person
- Take orders for the following week(s) as needed and submit via email
- Take end of the day meat inventory

### **LOAD OUT AT WAREHOUSE:**

- Put leftover meats back into freezer and eggs in walk-in
- Restock any supplies or brochures, and extra meats if asked to
- Wipe down all coolers used
- Leave end of day cash envelope safe place as directed
- Plug in market sales tablet to charge for next day

### **COMPENSATION**

Market Staff will receive \$11.50/hr (paychecks printed every other week) plus \$10-15 per market for car use (once a month).

