

## **Volunteer Docent for Children's Field Trips**

### **Position Description**

Docents facilitate conversations and lead guided tours for children's groups and school field trips at the Green City Market. Docents promote a deeper understanding and appreciation of Green City Market mission and help ensure that visitors have a great experience. Market docents enjoy in-depth and hands-on training that prepare them for leading dynamic, fun tours and facilitating discussions. Docents will learn interactive teaching techniques for touring children. Docent training also includes an overview of the Market's sustainability efforts and additional programming as well as critical information about our farmers and products.

**Reports to:** Volunteer Coordinators and other Green City Market Staff Members

### **Docent Availability**

- Docents MUST attend a training session on Saturday, May 7<sup>th</sup> at 11:00am at the Green City Market.
- Docents are encouraged to commit to the full duration of the Green City Market outdoor season (May – October).
- Docents will be scheduled accordingly with hours on Wednesdays from 9:00am-1:00pm. Docents must be available to work AT LEAST one Wednesday per month from May through October.

### **Essential Skills and Attributes**

Docents must be enthusiastic, pleasant, flexible, understanding and willing to learn. They should have an interest in working with people, especially children. Docents must have good public speaking skills and have an interest in Green City Market's mission. Experience in education or teaching can be helpful, although not required.

Other essential skills include:

- Experience working with groups of children of all ages.
- Enthusiastic personality and positive energy
- Ability to positively command attention
- Public speaking ability including ability to project voice in loud spaces
- Resourceful, creative, quick, critical thinker
- Ability to solve problems, and embrace change and challenge
- Enjoy interacting with the public and communicate effectively with children, teachers, chaperones, and families
- Enjoy meeting new people and making educational connections
- Willing to learn new information through hands-on experiences.
- Dependable and flexible
- Capable of physical activity, including standing, kneeling, and bending

### **Essential Responsibilities**

- After the training program is completed, docents agree to serve as active docents for at least one Market season
- Engage visitors in conversations and dialogues regarding the Market's vendors, products, mission, programs, and sustainability efforts.
- Ensure a memorable and positive visits, including ensuring comfort and safety of visitors while fostering educational growth

### **Financial Responsibility**

- Docents are highly suggested to maintain a Green City Market Membership. Special rates are given to volunteers. See [www.greencitymarket.org](http://www.greencitymarket.org) for more information on Membership.

### **To Apply**

Please visit [www.greencitymarket.org/about/volunteering.asp](http://www.greencitymarket.org/about/volunteering.asp) to download the Docent Application and submit it along with your resume to [hr@greencitymarket.org](mailto:hr@greencitymarket.org). No phone calls please.